

OTE 84-1105

3 July 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Training and Education

SUBJECT: Security Violations

REFERENCE: Your Memo to D/OTE (DDA 84-1791/2), dtd
19 June 84, Same Subject

STAT

1. With the expectation that it will reduce significantly the number of security violations, I am instituting a policy wherein immediate supervisors will be charged officially with a security violation for any violation in their areas of responsibility. Such a charge will be in addition to that levied upon the primarily responsible employees. This policy goes into effect immediately.

2. I want to assure you that the Office takes the problem seriously. Everything possible will be done to achieve an acceptable "balance" insofar as security violations are concerned.

STAT

cc: D/OS
SO/OTE

DD/OTE, (3Ju184)

STAT

Distribution:

- Orig - Addressee
- 1 - D/OTE
- 1 - OTE Registry

DDA 84-1791/2

19 JUN 1984

MEMORANDUM FOR: Director of Training and Education
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Security Violations

STAT
I am concerned about the recent upward trend in security violations in the Office of Training and Education. For the first five months of 1984 your office has had a total of 14 violations. This has got to stop. As you know, most violations are the result of carelessness and/or sloppy security check procedures. We owe it to ourselves to maintain the tight security discipline expected of our Agency. I charge you to take a personal interest in tightening up the security procedures in your office and in making a concerted effort to drastically reduce, hopefully eliminate, these security violations.

Harry E. Fitzwater

STAT